



Aurora Public Library Board

MINUTES of MEETING

Wednesday, November 19, 2025

The Aurora Public Library Board held its regular meeting on November 19, 2025 in the MA Room.

Present: Christina Choo-Hum (Vice Chair), Lauren Hanna (Chair), Councillor Harold Kim, Greg Smith, Councillor Michael Thompson, Terri Watman

Regrets: John Clement

Chief Executive Officer: Jodi Marr

Staff: Mario Baleno, IT Manager; Victora Dillon, Manager Collections and Access; Maida Rae, HR Coordinator/EA (recorder); Julie Rocca, Business Manager, Polly Ross-Tyrrell, Manager Customer Opportunity

The Chair called the meeting to order at 07:00 p.m.

1. Adoption of the Agenda

MOTION: **25.07.81**

THAT the agenda be approved

Moved by: T. Watman

Seconded by: Councillor M. Thompson

CARRIED

2. Disclosure of Interest

G. Smith disclosed potential interest regarding the Procurement Policy review. G. Smith abstained from the discussion and voting on this agenda item.

3. Approval of Minutes:

.1 Regular meeting of October 15, 2025

MOTION: **25.07.82**

THAT the Minutes of the October 15, 2025 regular meeting be approved

Moved by: C. Choo-Hum

Seconded by: G. Smith

CARRIED

4. Items for Consideration

.1 *Strategic Plan Process Update*

A verbal staff report was shared at the meeting.

MOTION: 25.07.83

Moved by: Councillor M. Thompson

Seconded by: C. Choo-Hum

CARRIED

THAT the Aurora Public Library Board appoint Board Chair Lauren Hanna and Terri Watman to serve as Library Board representatives on the Strategic Plan Committee.

J. Marr outlined the OLS Consultation/Facilitation process for Strategic Planning, scheduled to begin in February 2026. There will be staff, community and Board consultations scheduled to gather input. The timeline and costing for the project were also discussed.

.2 *Child Safety Policy Report SR2025.38*

A staff report was issued prior to the meeting.

MOTION: 25.07.84

Moved by: G. Smith

Seconded by: T. Watman

CARRIED

THAT the Child Safety Policy dated November 19, 2025 be approved

.3 *Procurement Policy Report SR2025.39*

A staff report was issued prior to the meeting.

MOTION: 25.07.85

Moved by: T. Watman

Seconded by: Councillor M. Thompson

CARRIED

THAT the revised Procurement Policy dated November 19, 2025 be approved

5. Library CEO Updates

.1 *CEO Updates SR2025.40*

A staff report was provided prior to the meeting.

MOTION: 25.07.86

Moved by: C. Choo-Hum

Seconded: G. Smith

CARRIED

THAT the Library CEO Updates Report dated November 19, 2025 be received as information

Councillor H. Kim arrived at 7:17 p.m.

J. Marr highlighted recent events and activities, including the 2026 Budget Presentation to Town of Aurora Council. There is a possibility the planned increase based on the four-year budget cycle will be reversed, resulting in a 0% increase for the Library's 2026 budget.

Bargaining with the Page group continues later this month.

The RFID gates on the Library's second floor have been installed.

Staff have researched a replacement laser cutter for the Creative Studio, to be purchased before year end.

The Library is now registered with Ontario Education Collaborative Marketplace (OECM), aligning with the updated Procurement Policy and providing the best value.

The Library's new cyber security insurance policy is now in effect.

There are two staff contracts currently posted, for a contract part-time Customer Service Assistant and a contract full-time Information and Programming Specialist.

The annual Staff Development Day was held on Monday, November 10, 2025. J. Marr presented the Library budget to staff, followed by a focus on customer service/de-escalation training and team building activities.

J. Marr, V. Dillon, C. Choo-Hum and T. Watman attended the Board training at the new Queensville Public Library branch in East Gwillimbury.

6. General Business Information/Questions

.1 *APL Updates*

Photos and recent newspaper articles were shared prior to the meeting.

MOTION: 25.07.87

Moved by: T. Watman

Seconded by: Councillor M. Thompson

CARRIED

THAT the APL Updates be received as information

7. Resolution to Move into Closed Session

MOTION: 25.07.88

Moved by: C. Choo-Hum

Seconded by: Councillor H. Kim

CARRIED

THAT the Board move into closed session to discuss labour relations or employee negotiations

The Board moved into closed session at 7:38 p.m.

MOTION: 25.07.89

Moved by: G. Smith

Seconded by: Councillor M. Thompson

CARRIED

THAT the Board move out of closed session

The Board moved out of closed session at 8:07 p.m.

MOTION: **25.07.90**
Moved by: Councillor M. Thompson
Seconded by: C. Choo-Hum
CARRIED

THAT the Board confirm the direction provided at the Closed Session of November 19, 2025 relating to labour relations and employee negotiations re: CUPE 905.27 negotiations.

8. Member Announcements

The Library will host a Jingle Jubilee event on Saturday, November 29 from 1 – 4:30 pm, prior to the Town Square Christmas Market.

There will also be a conversation with author and sports journalist Kevin McGran about his recent book about Toronto Maple Leafs captain Auston Matthews at APL on Saturday, December 6th.

Library staff are working on the OverDrive transition for January 2026.

9. Date of Next Meeting

The next meeting is scheduled for Wednesday, December 10, 2025 at 7:00 p.m.

A. Adjournment

MOTION: **25.07.91**
Moved by: Councillor H. Kim
Seconded by: G. Smith
CARRIED

THAT the meeting be adjourned at 8:10 p.m.

L. Hanna
Chair

J. Marr
Chief Executive Officer