



Aurora Public Library Board

MINUTES of MEETING

Wednesday, April 16, 2025

The Aurora Public Library Board held its regular meeting on April 16, 2025 in the MA Room.

Present: Christina Choo-Hum, John Clement, Lauren Hanna (Vice-Chair), Councillor Harold Kim, Adam Mobbs (Chair), Greg Smith, Councillor Michael Thompson

Chief Executive Officer: Jodi Marr

Staff: Mario Baleno, IT Manager; Victoria Dillon, (recorder) Manager, Collections and Access; Julie Rocca, Business Manager, Polly Ross-Tyrrell, Manager, Customer Opportunity (Acting)

The Chair called the meeting to order at 7:01 p.m.

1. Adoption of the Revised Agenda

MOTION: **25.02.17**
Moved by: L. Hanna
Seconded by: J. Clements
CARRIED

THAT the revised agenda be approved

2. Disclosure of Interest

3. Approval of Minutes:

.1 Regular meeting of February 19, 2025

MOTION: **25.02.18**
Moved by: C. Choo-Hum
Seconded by: G. Smith
CARRIED

THAT the Minutes of the February 19, 2025 regular meeting be approved

4. Reports

.1 2025 Strategic Plan Goals and Objectives Report SR2025.08

A staff report was issued prior to the meeting.

MOTION: **25.02.19**

Moved by: G. Smith

Seconded by: L. Hanna

CARRIED

THAT the 2025 Strategic Plan Goals and Objectives Report dated April 16, 2025 be approved with the following additions:

- 1) Develop Capital Plan
- 2) Invite +VG Architects to present final report to the Board
- 3) Develop a staffing plan

Councillor Michael Thompson arrived at 7:04 p.m.

Councillor Harold Kim arrived at 7:08 p.m.

.2 First Quarter Operations Report SR2025.09

A staff report was issued prior to the meeting.

MOTION: **25.02.20`**

Moved by: L. Hanna

Seconded by: C. Choo-Hum

CARRIED

THAT the First Quarter Operations Report to March 31, 2025 be received as information

.3 First Quarter Use Indicators Draft Report SR2025.10

A staff report was issued prior to the meeting.

MOTION: **25.02.21**

Moved by: G. Smith

Seconded by: C. Choo-Hum

CARRIED

THAT the Aurora Public Library Board receives the First Quarter Use Indicators Draft Report to March 31, 2025 as information

.4 Financial Report for period ending December 31, 2024 Report SR2025.11

A staff report was issued prior to the meeting.

MOTION: **25.02.22**

Moved by: L. Hanna

Seconded by: Councillor M. Thompson

CARRIED

THAT the Financial Statement for the period ending December 31, 2024 be received as information

Vice Chair Lauren Hanna will chair this portion of the meeting.

5. Items for Consideration

.1 *Closure of X Social Media Account Report SR2025.12*

A staff report was issued prior to the meeting.

MOTION: **25.02.23**

Moved by: A. Mobbs

Seconded by: Councillor H. Kim

CARRIED

THAT the Aurora Public Library Board receive the Closure of X Social Media Account Report dated April 16, 2025 as information

.2 *Non-Union Staff General Wage Increase Report SR2025.13*

A staff report was issued prior to the meeting.

MOTION: **25.02.24**

Moved by: Councillor M. Thompson

Seconded by: G. Smith

CARRIED

THAT a general wage increase of 2.5% effective April 1, 2025 be applied to the salary schedule for the continuous non-union employee group

.3 *Aurora Public Library Board Committees Terms of Reference Report SR2025.14*

A staff report was issued prior to the meeting.

MOTION: **25.02.25**

Moved by: C. Choo-Hum

Seconded by: Councillor H. Kim

CARRIED

THAT the Board approve the Terms of Reference documents for the Aurora Public Library Executive Committee, Finance Advisory Committee and CEO Performance Review Committee as amended to permit Councillors to join and,

THAT the Executive Committee include Adam Mobbs, Lauren Hanna and Christina Choo-Hum, and

THAT the Finance Committee include Lauren Hanna and Councillor Harold Kim, and

THAT the CEO Performance Review Committee include Lauren Hanna, John Clement and Greg Smith.

.4 Non-Standard Procurement Report SR2025.15

A staff report was issued prior to the meeting.

MOTION: **25.02.26**

Moved by: J. Clement

Seconded by: G. Smith

CARRIED

THAT the Aurora Public Library Board approve sole source procurement for the NovelBranch Library Lending Kiosk book kiosk from Convergent Library Technologies, at an estimated cost of \$50,000 to be funded from DC/Reserves

.5 Community Events Coordinator Position Report SR2025.16

A staff report was issued prior to the meeting.

MOTION: **25.02.27**

Moved by: J. Clement

Seconded by: C. Choo-Hum

CARRIED

THAT the Aurora Public Library Board receive the Community Events Coordinator Report as information and endorse the creation of the position.

6. Library CEO Updates

.1 CEO Updates SR2025.17

A staff report was provided prior to the meeting.

MOTION: **25.02.28**

Moved by: A. Mobbs

Seconded: J. Clement

CARRIED

THAT the Library CEO Updates be received as information

J. Marr shared details of upcoming N6 Libraries Board member training, and encouraged Board members to share training needs.

7. Member Announcements

A. Mobbs announced his resignation from the Library Board.

8. Date of Next Meeting

The next meeting is scheduled for Wednesday, May 21, 2025 at 7:00 p.m.

9. Adjournment

MOTION: **25.02.29**

Moved by: J. Clement

Seconded by: C. Choo-Hum

CARRIED

THAT the meeting be
adjourned at 8:58 p.m.

A. Mobbs
Chair

J. Marr
Chief Executive Officer