



## Aurora Public Library Board

### MINUTES of MEETING

**Wednesday, September 18, 2024**

The Aurora Public Library Board held its regular meeting on September 18, 2024 in the MA Room (and via video conference).

Present: Christina Choo-Hum, Lauren Hanna, Adam Mobbs (Chair), Greg Smith, Councillor Ron Weese

Regrets: John Clement (Vice Chair), Councillor John Gallo

Chief Executive Officer: Jodi Marr, Chief Executive Officer (Acting)

Staff: Mario Baleno, IT Manager; Victora Dillon, Manager Collections and Access; Maida Rae, HR Coordinator/EA (recorder); Julie Rocca, Business Manager, Polly Ross-Tyrrell, Manager, Customer Opportunity (Acting)

The Chair called the meeting to order at 07:02 p.m.

#### 1. **Adoption of the Agenda**

MOTION: **24.05.35**  
Moved by: C. Choo-Hum  
Seconded by: G. Smith  
CARRIED

**THAT** the agenda be approved

#### 2. **Disclosure of Interest**

#### 3. **Approval of Minutes:**

- .1 Regular meeting of June 19, 2024
- .2 Special meeting of August 12, 2024

MOTION: **24.05.36**  
Moved by: L. Hanna  
Seconded by: C. Choo-Hum  
CARRIED

**THAT** the Minutes of the June 19, 2024 regular meeting and August 12, 2024 special meeting be approved

**4. Reports**

**.1 Second Quarter Operations Report SR2024.12**

**.2 Second Quarter Use Indicators Report SR2024.13**

**.3 Financial Statement for the Period Ending June 30, 2024 Report SR2024.14**

Staff reports were issued prior to the meeting.

**MOTION: 24.05.37**

Moved by: G. Smith

Seconded by: L. Hanna

CARRIED

**THAT** the Second Quarter Operations Report to June 30, 2024 be received as information, and

**THAT** the Aurora Public Library Board receives the Second Quarter Use Indicators Report to June 30, 2024 as Information, and

**THAT** the Aurora Public Library Financial Statement for the period ending June 30, 2024 be received

**5. Items for Consideration**

**.1 Ontario Minimum Wage Increase Report SR2024.15**

A staff report was issued prior to the meeting.

**MOTION: 24.05.38**

Moved by: C. Choo-Hum

Seconded by: G. Smith

CARRIED

**THAT** a new salary schedule based on the new provincial minimum wage requirements be applied to the Library Page group effective October 1, 2024

*A recorded vote was requested by the Chair.*

Adam Mobbs	No
Greg Smith	Yes
Christina Choo-Hum	Yes
Councillor Ron Weese	Yes
Lauren Hanna	No

## **6. Library CEO Updates**

### **.1 *CEO Updates***

A verbal report was provided at the meeting.

**MOTION: 24.05.39**

Moved by: Councillor R. Weese

Seconded by: G. Smith

CARRIED

**THAT** the Library CEO Updates be received as information

Acting CEO J. Marr provided a verbal update of recent meetings, events and items of interest.

There is a virtual conference Library Board members may wish to attend, through Ontario Public Library Service. Details will be emailed out and Board members are encouraged to attend.

There are three recent internal promotions, Acting Manager, Customer Opportunity, Children's Librarian (Acting), and a Customer Service Coordinator. There is also a new Information and Programming Specialist and a Contract Librarian starting next month.

J. Marr presented at the Aurora Economic Development Committee lunch, along with the representatives from the Aurora Cultural Centre, Business Improvement Association, Aurora Town Square. Following her presentation, she was invited to speak at an upcoming Chamber event and to join the Community Tourism Plan.

The Library Board is invited to the inaugural performance at Aurora Town Square. Invitations will be emailed. J. Marr and A. Mobbs will represent the Board at pre-performance cocktails.

Construction on the outdoor book drop is scheduled for late September/early October. Staff are also requesting estimates for RFID gates on the second floor and are reviewing a staff service point in that area.

## **7. General Business Information/Questions**

### **.1 *APL Updates and Aurora Town Square Stakeholder Updates***

Articles, photographs and the Town Square Stakeholder update were issued prior to the meeting.

**MOTION: 24.05.40**

Moved by: C. Choo-Hum

Seconded by: G. Smith

CARRIED

**THAT** the APL Updates and the Aurora Town Square Stakeholder Update be received as information

Newspaper articles and media coverage from summer months highlighted APL's programs and services.

The Town of Aurora provided their monthly updates (July and August) on the Aurora Town Square construction project in an email to the Board.

**8. Member Announcements**

The term appointment for Library Board members was discussed. There was assurance from the Town that Library Board appointments would remain four year terms for citizen representatives.

Town of Aurora CAO Doug Nadorzny has agreed to participate in the Library CEO recruitment process. A formal invitation and follow up is required.

G. Smith asked if aligning service hours between the Library and Aurora Town Square had been discussed. Currently that would mean adding service hours Friday nights and Sunday mornings.

**9. Date of Next Meeting**

The next meeting is scheduled for Wednesday, October 16, 2024 at 7:00 p.m.

**10. Adjournment**

MOTION: **24.05.41**  
Moved by: Councillor R. Weese  
Seconded by: L. Hanna  
CARRIED

**THAT** the meeting be adjourned  
at 7:39 p.m.

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A. Mobbs  
Chair

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J. Marr  
Chief Executive Officer (Acting)