



**Aurora Public Library Board**

**MINUTES of MEETING**

**Wednesday, May 15, 2024**

The Aurora Public Library Board held its regular meeting on May 15, 2024 in the MA Room (and via video conference).

Present: Christina Choo-Hum, John Clement, Lauren Hanna, Adam Mobbs, Greg Smith, Councillor Ron Weese

Regrets: Councillor John Gallo

Chief Executive Officer: Bruce Gorman

Staff: Mario Baleno, IT Manager; Victoria Dillon, Manager, Collections and Access; Jodi Marr, Manager, Customer Opportunity; Maida Rae, HR Coordinator/EA (recorder); Julie Rocca, Business Manager

The Chair called the meeting to order at 07:03 p.m.

**1. Adoption of the Agenda**

MOTION: **24.02.11**

Moved by: Councillor R. Weese

Seconded by: J. Clement

CARRIED

**THAT** the agenda be approved

**2. Disclosure of Interest**

**3. Approval of Minutes:**

.1 Regular meeting of February 21, 2024

MOTION: **24.02.12**

Moved by: C. Choo-Hum

Seconded by: G. Smith

CARRIED

**THAT** the Minutes of the February 21, 2024 regular meeting be approved

#### 4. Reports

##### **.1 APL 2024 First Quarter Operations Report SR2024.06**

A staff report was issued prior to the meeting.

MOTION: **24.02.13**

Moved by: G. Smith

Seconded by: Councillor R. Weese

CARRIED

**THAT** the 2024 First Quarter Operations Report to March 31, 2024 be received as information

##### **.2 First Quarter Use Indicators Report SR2024.07**

A staff report was issued prior to the meeting.

MOTION: **24.02.14**

Moved by: J. Clement

Seconded by: C. Choo-Hum

CARRIED

**THAT** the First Quarter Use Indicators DRAFT Report to March 31, 2024 be received as information

##### **.3 Financial Statement for period ending December 31, 2023 Report SR2024.08**

##### **Financial Statement for period ending March 31, 2024 Report SR2024.09**

Staff reports were issued prior to the meeting.

MOTION: **24.02.15**

Moved by: G. Smith

Seconded by: Councillor R. Weese

CARRIED

**THAT** the Financial Statements for the period ending December 31, 2023 and March 31, 2024 be received as information

#### 5. Items for Consideration

##### **.1 APLB Committees Terms of Reference Report SR2024.10**

A staff report was issued prior to the meeting.

MOTION: **24.02.16**

Moved by: J. Clement

Seconded by: C. Choo-Hum

CARRIED

**THAT** the Board approve the Terms of Reference documents for the Aurora Public Library Executive Committee, Finance Advisory Committee and CEO Performance Review Committee

## 6. Library CEO Updates

### .1 **CEO Updates**

A verbal report was provided at the meeting.

MOTION: **24.02.17**

Moved by: G. Smith

Seconded: Councillor R. Weese

CARRIED

**THAT** the Library CEO Updates  
be received as information

The Aurora Town Square (ATS) opening is scheduled for later this year. APL is a key partner and continues to work with the Town planning team, including discussions on security, autonomy and IT. Presently APL is the sole active client for the dedicated ATS Facility Staff. Monitors will display events across ATS and will draw more people to Library programs. Contractors are resolving deficiencies and the book drop/study room is still incomplete. The ATS partner video featuring B. Gorman was shared with the Board.

The CEO Performance Review Committee have met and will continue the updated assessment process.

B. Gorman and M. Baleno met with Sirsi Dynix about APL's future needs.

B. Gorman had dinner with the Town CAO D. Nadorozny to discuss ongoing issues, projects and APL/Town relationship.

APL is now working directly with OMERS for their staff. Training is still required, and Town will support until transition can be completed.

The Town Finance Advisory Committee (FAC) will engage with the APL Board Finance Committee on Tuesday, June 11<sup>th</sup> to complete a line by line review of the 2021-2026 budgets. B. Gorman and J. Rocca will meet with the Board Finance Committee to prepare for this meeting.

Connor McLeod started earlier this month as the Library's Systems Technician.

APL engaged with Central York Fire Service for a special Storytime featuring a local firefighter/author and a visit from a fire truck/crew.

APL will feature a Drag King Storytime this year on June 1<sup>st</sup> at 10 a.m. as part of Pride Month celebrations. We will engage with York Regional Police again this year for this event.

APL continues to be an active, vibrant space for the community in the first quarter of 2024, including Lunar New Year celebrations, the Caribbean Fusion dance event, Indigenous programming and March Break events.

**7. General Business Information/Questions**

**.1 APL Updates and Aurora Town Square Stakeholder Updates**

Articles and photographs and a project update were issued prior to the meeting.

MOTION: **24.02.18**  
Moved by: L. Hanna  
Seconded by: Councillor R. Weese  
CARRIED

**THAT** the APL Updates and the Aurora Town Square Stakeholder Updates be received as information

Newspaper articles and media coverage from recent months highlighted APL’s programs and services.

The Town of Aurora provided updates on the Aurora Town Square construction project in an email to the Board.

**8. Resolution to Move into Closed Session**

**.1 Labour relations or employee negotiations**

MOTION: **24.02.19**  
Moved by: L. Hanna  
Seconded by: J. Clement  
CARRIED

**THAT** the Board move into Closed Session to discuss labour relations or employee negotiations

*At 7:38 p.m., the Board moved into Closed Session.*

MOTION: **24.02.20**  
Moved by: L. Hanna  
Seconded: G. Smith  
CARRIED

**THAT** the Board return to Open Session

*At 7:58 p.m., the Board returned to Open Session.*

MOTION: **24.02.21**  
Moved by: C. Choo-Hum  
Seconded: Councillor R. Weese  
CARRIED

**THAT** the Board confirm the decision made in camera regarding labour relations

**9. Member Announcements**

J. Clement shared that the Library was not in compliance in terms of the lack of accessible parking spaces. This concern has been raised with the Town on several occasions.

Prior to the meeting, Councillor J. Gallo resigned from the Library Board. The Board thanks Councillor Gallo for his time and work on behalf of the Library.

Councillor R. Weese will ask Town staff about a crosswalk at Victoria/Church Streets.

**10. Date of Next Meeting**

The next meeting is scheduled for Wednesday, June 19, 2024 at 7:00 p.m.

**11. Adjournment**

MOTION: **24.02.22**  
Moved by: L. Hanna  
Seconded by: J. Clement  
CARRIED

**THAT** the meeting be adjourned  
at 8:08 p.m.

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A. Mobbs  
Chair

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B. Gorman  
Chief Executive Officer