



Aurora Public Library Board

MINUTES of MEETING

Wednesday, November 8, 2023

The Aurora Public Library Board held its regular meeting on November 8, 2023 in the MA Room (and via video conference).

Present: Christina Choo-Hum, John Clement, Councillor John Gallo, Lauren Hanna, Adam Mobbs (Chair), Councillor Ron Weese

Regrets: Greg Smith (Vice Chair)

Chief Executive Officer: Bruce Gorman

Staff: Mario Baleno, IT Manager; Victoria Dillon, Manager, Collections and Access, Reccia Mandelcorn, Manager, Community Collaboration; Jodi Marr, Manager, Customer Opportunity; Maida Rae, HR Coordinator/EA (recorder); Julie Rocca, Business Manager

The Chair called the meeting to order at 7:01 p.m.

1. Adoption of the Agenda

MOTION: **23.07.53**

THAT the agenda be approved

Moved by: Councillor R. Weese

Seconded by: J. Clement

CARRIED

2. Disclosure of Interest

3. Resolution to move into Closed Session

.1 Labour relations or employee negotiations

MOTION: **23.07.54**

THAT the Board move into Closed Session to discuss labour relations or employee negotiations

Moved by: Councillor R. Weese

Seconded by: Councillor J. Gallo

CARRIED

At 7:03 p.m., the Board moved into Closed Session.

At 8:12 p.m., the Board returned to Open Session.

MOTION: **23.07.55**
Moved by: Councillor R. Weese
Seconded: J. Clement
CARRIED

THAT the Board return to Open Session

4. Approval of Minutes:

- .1 Regular meeting of September 27, 2023
- .2 Finance Committee Meeting of October 11, 2023

MOTION: **23.07.56**
Moved by: Councillor R. Weese
Seconded by: J. Clement
CARRIED

THAT the Minutes of the September 27, 2023 regular meeting and the October 11, 2023 Finance Committee meeting be approved

5. Reports

.1 *Third Quarter Operations Report SR2023.16*

A staff report was issued prior to the meeting.

MOTION: **23.07.57**
Moved by: Councillor J. Gallo
Seconded by: C. Choo-Hum
CARRIED

THAT the Third Quarter Operations Report to September 30, 2023 be received as information

.2 *Second Quarter Use Indicators Report SR2023.17*

A staff report was issued prior to the meeting.

MOTION: **23.07.58**
Moved by: Councillor R. Weese
Seconded by: C. Choo-Hum
CARRIED

THAT the Aurora Public Library Board receives the Second Quarter Use Indicators Draft Report to September 30, 2023 as information

.3 *Financial Statement as of September 30, 2023 Report SR2023.18*

A staff report was issued prior to the meeting.

MOTION: **23.07.59**
Moved by: C. Choo-Hum
Seconded by: Councillor R. Weese
CARRIED

THAT the Aurora Public Library Financial Statement for the period ended September 30, 2023 be received

6. Items for Consideration

.1 2024 Library Board Meeting Schedule Report SR2023.19

A staff report was issued prior to the meeting.

MOTION: **23.07.60**
Moved by: J. Clement
Seconded by: C. Choo-Hum
CARRIED

THAT the 2024 Library Board Meeting schedule be approved

.2 Non-Union Pay Equity and Compensation Report SR2023.20

A staff report was issued prior to the meeting.

MOTION: **23.07.61**
Moved by: C. Choo-Hum
Seconded by: L. Hanna
CARRIED

THAT the salary scale for the continuous non-union employee group be updated to align with the Town of Aurora Salary Scale to maintain Pay Equity and the proposed 2023 salary grid effective January 1, 2023

.3 Aurora Public Library 2023-2026 Draft Operating Budget Report SR2023.21

A staff report was shared prior to the meeting.

MOTION: **23.07.62**
Moved by: L. Hanna
Seconded by: C. Choo-Hum
CARRIED

THAT the Aurora Public Library Draft Operating Budget Summary for Fiscal Years 2023-2026 dated October 18, 2023 be approved

Finance Committee member L. Hanna introduced the budget to the Board. The Board's Finance Committee reviewed the budget line by line with the CEO and Business Manager.

7. Library CEO Updates

.1 CEO Updates

A verbal report was provided at the meeting.

MOTION: **23.07.63**
Moved by: Councillor R. Weese
Seconded: J. Clement
CARRIED

THAT the Library CEO Updates be received as information

The CEO provided a verbal update of recent meetings and events.

The CEO will present the 2024 budget to the Town of Aurora Finance Committee on Monday, November 20th. All Board members are encouraged to attend.

OMERS approached the Library regarding governance and administration of the pension plan for the Library. The CEO will discuss with Town of Aurora staff, legal and OMERS and

will bring forward to the Board at a later date.

APL has been approached to be a warming/cooling centre in York Region. B. Gorman will meet with Town/Region to formalize the agreement.

In light of the Toronto Public Library Ransomware event, there will be a report to the Board in December regarding Library security.

The annual staff development day will be Monday, November 20, 2023.

The strategic goals and objectives for 2024 will be shared at the December Board meeting.

8. General Business Information/Questions

.1 *APL Updates and Aurora Town Square Stakeholder Updates*

Articles and photographs were issued prior to the meeting. The Town Square Stakeholder Update for October was also issued prior to the meeting.

MOTION: **23.07.64**

Moved by: C. Choo-Hum

Seconded by: Councillor J. Gallo

CARRIED

THAT the APL Updates and the Aurora Town Square Stakeholder Updates be received as information

Newspaper articles and media coverage from late September to mid-November highlighted APL's programs and services.

The Town of Aurora provided the monthly update for October 2023 on the Aurora Town Square construction project in an email to the Board.

9. Member Announcements

Managers highlighted a few upcoming library events, including an author visit from Adam Shoaltz on November 21st and a New Year's Levy featuring a jazz trio on Sunday, January 14 from 2 p.m. – 3 p.m.

10. Date of Next Meeting

The next meeting is scheduled for Wednesday, December 13, 2023 at 7:00 p.m.

11. Adjournment

MOTION: **23.07.65**

Moved by: C. Choo-Hum

Seconded by: Councillor R. Weese

CARRIED

THAT the meeting be adjourned at 8:55 p.m.

A. Mobbs
Chair

B. Gorman
Chief Executive Officer