



**Aurora Public Library Board**

**MINUTES of MEETING**

**Wednesday, April 19, 2023**

The Aurora Public Library Board held its regular meeting on April 19, 2023 in the Aurora Town Square (ATS) Conference Room (and via video conference).

Present: Christina Choo-Hum, John Clement, Councillor John Gallo, Lauren Hanna, Adam Mobbs (Chair), Greg Smith, Councillor Ron Weese

Regrets: Greg Smith (Vice Chair)

Chief Executive Officer: Bruce Gorman

Staff: Mario Baleno, IT Manager; Reccia Mandelcorn, Manager, Community Collaboration; Maida Rae, HR Coordinator/EA (recorder); Julie Rocca, Business Manager

The Chair called the meeting to order at 07:00 p.m.

**1. Adoption of the Agenda**

MOTION: **23.03.19** **THAT** the agenda be approved  
Moved by: L. Hanna  
Seconded by: Councillor R. Weese  
CARRIED

**2. Disclosure of Interest**

**3. Delegation: Yafang Shi**

MOTION: **23.03.20** **THAT** the delegation request be received as information  
Moved by: Councillor J. Gallo  
Seconded by: Councillor R. Weese  
CARRIED

Yafang Shi presented to the Library Board about her experience as an artist exhibiting at Aurora Public Library. The presentation included a request to update the Public Art Policy.

**4. Approval of Minutes:**

- .1 Regular meeting of March 2, 2023
- .2 Special Meeting of March 17, 2023

MOTION: **23.03.21**  
Moved by: Councillor R. Weese  
Seconded by: L. Hanna  
CARRIED

**THAT** the Minutes of the March 2, 2023 regular meeting and March 17 2023 special meeting be approved

**5. Reports**

**.1 *APL 2023 First Quarter Operations Draft Report SR2023.05***

A staff report was issued prior to the meeting.

MOTION: **23.03.22**  
Moved by: Councillor R. Weese  
Seconded by: L. Hanna  
CARRIED

**THAT** the 2023 First Quarter Operations Report to March 31, 2023 be approved

*The zoom meeting disconnected due to wireless issue in the ATS Conference Room, disconnecting J. Clement at 7:35 p.m.*

**.2 *First Quarter Use Indicators Report SR2023.06***

A staff report was issued prior to the meeting.

MOTION: **23.03.23**  
Moved by: L. Hanna  
Seconded by: Councillor R. Weese  
CARRIED

**THAT** the Aurora Public Library Board receives the First Quarter Use Indicators DRAFT Report to March 31, 2023 as information

**.3 *2022 Revised Year End Financial Statement and Financial Statement for Period Ended March 31, 2023 Report SR2023.07***

A staff report was issued prior to the meeting.

MOTION: **23.03.24**  
Moved by: C. Choo-Hum  
Seconded by: L. Hanna  
CARRIED

**THAT** the Aurora Public Library Revised 2022 Year End Financial Statement and the Financial Statement for the period ended March 31, 2023 be received

## 6. Items for Consideration

### .1 **Aurora Public Library Board Committees Terms of Reference Report SR2023.08**

A staff report was issued prior to the meeting.

MOTION: **23.03.35**

Moved by: Councillor J. Gallo

Seconded by: Councillor R. Weese

CARRIED

**THAT** the Board approve the Terms of Reference documents for the Aurora Public Library Executive Committee, Finance Advisory Committee and CEO Performance Review Committee

Board members are asked to consider participation in the three Board committees. These appointments will be deferred until a future meeting.

## 7. Library CEO Updates

### .1 **CEO Updates**

A verbal report was provided at the meeting.

MOTION: **23.03.26**

Moved by: C. Choo-Hum

Seconded: Councillor R. Weese

CARRIED

**THAT** the Library CEO Updates be received as information

New furniture has been purchased that better fits with how customers are using the library, creating more customer friendly spaces that welcome the public to come in, connect and use their own devices. Study rooms are reopened and continue to be popular. An automated book drop is being installed by Chandos.

Business Manager J. Rocca is working with KPMG on the 2022 audit.

Library Board training with the N6 Library group is this weekend.

The management team will assume additional responsibilities while we recruit a Manager, Content and Access.

## 8. General Business Information/Questions

### .1 **APL Updates and Aurora Town Square Stakeholder Updates**

Articles and photographs and a project update were issued prior to the meeting.

MOTION: **23.03.27**

Moved by: L. Hanna

Seconded by: Councillor J. Gallo

CARRIED

**THAT** the APL Updates and the Aurora Town Square Stakeholder Update be received as information

Newspaper articles and media coverage from late February to early April highlighted APL's programs and services.

The Town of Aurora provided an update on the Aurora Town Square construction project in an email to the Board.

**9. Member Announcements**

R. Mandelcorn shared details of the Food of the Future biome installation and online presentation.

**10. Date of Next Meeting**

The next meeting is scheduled for Wednesday, May 17, 2023 at 7:00 p.m.

**11. Adjournment**

MOTION: **23.03.28**  
Moved by: C. Choo-Hum  
Seconded by: L. Hanna  
CARRIED

**THAT** the meeting be adjourned  
at 8:22 p.m.

---

A. Mobbs  
Chair

---

B. Gorman  
Chief Executive Officer