



Aurora Public Library Board

MINUTES of MEETING

Wednesday, October 19, 2022

The Aurora Public Library Board held its regular meeting on Wednesday, October 19, 2022 via video conference.

Present: Tom Connor (Chair), John Clement, Councillor Sandra Humfryes, Adam Mobbs (Vice Chair), Marie Rankel, Ken Turriff

Regrets: Councillor John Gallo

Chief Executive Officer: Bruce Gorman

Staff: Mario Baleno, IT Manager; Mary Ann Gruppuso, Manager, Collections and Access; Reccia Mandelcorn, Manager, Community Collaboration; Jodi Marr, Manager, Customer Opportunity; Maida Rae, HR Coordinator/EA (recorder); Julie Rocca, Business Manager

The Chair called the meeting to order at 07:03 p.m.

1. Adoption of the Agenda

MOTION: **22.07.51**

THAT the agenda be approved

Moved by: A. Mobbs

Seconded by: K. Turriff

CARRIED

2. Disclosure of Interest

3. Approval of Minutes

.1 Regular meeting of September 21, 2022

MOTION: **22.07.52**

THAT the Minutes of the regular meeting dated September 21, 2022 be approved

Moved by: J. Clement

Seconded by: M. Rankel

CARRIED

4. Reports

.1 *Third Quarter Operations Report SR2022.22*

A staff report was issued prior to the meeting.

.2 *Third Quarter Use Indicators Report SR2022.23*

A staff report was issued prior to the meeting.

Councillor Sandra Humfryes joined the meeting at 7:11 p.m.

.3 *Financial Statement for period ending September 30, 2022 SR2022.24*

A staff report was issued prior to the meeting.

MOTION: **22.07.53**
Moved by: M. Rankel
Seconded by: A. Mobbs
CARRIED

THAT the Aurora Public Library Board receives the third quarter reports numbered SR2022.22 - SR2022.24 as information

5. Items for Consideration

.1 *Library Service Hours Report SR2022.25*

A staff report was issued prior to the meeting.

MOTION: **22.07.54**
Moved by: J. Clement
Seconded by: A. Mobbs
CARRIED

THAT the Board approve the following change to the Library service hours as follows:
1. Closed December 24 and December 31, 2022

.2 *2023 Library Board Meeting Schedule Report SR2022.26*

A staff report was issued prior to the meeting.

MOTION: **22.07.55**
Moved by: K. Turriff
Seconded by: M. Rankel
CARRIED

THAT the 2023 Library Board Meeting Schedule be approved

.3 *Electronic Monitoring Policy Report SR2022.27*

A staff report was issued prior to the meeting.

MOTION: **22.07.56**
Moved by: J. Clement
Seconded by: M. Rankel
CARRIED

THAT the Library Board approve the Aurora Public Library Electronic Monitoring Policy dated October 19, 2022

6. Library CEO Updates

.1 *CEO Updates*

A verbal report was provided at the meeting.

Staff Development Day is confirmed for Monday, November 7th, 2022. The Library will be closed to the public to enable all staff to attend this professional development day. There are sessions focused on teamwork and communications, with an overall focus on wellness.

Aurora Town Square

B. Gorman attended a media event with senior Town officials for the Town Square room launch.

The Yonge Street entrance will be opening later this month. The pick-up window and Church Street Library entrance had to close due to grading of the sidewalk on Church Street. It is anticipated this work will take approximately four weeks.

Library staff met with Town Staff on the room scheduling software and are finalizing details on the MOU for room usage, with Magna and Lebovic rooms exclusively booked for Library use until the end of 2022.

B. Gorman met with +VG Architects to review their modified plans based on feedback from Library management. The next step will be pricing and a presentation to the Library Board as a component of the Capital Plan.

Architects – modified plans, sent them additional notes, BG meeting Thurs afternoon to

Business Manager J. Rocca will participate in the working group with Town staff on the financial ARP system.

R. Mandelcorn and L. Frechette recently presented at the OLA Stronger Libraries virtual conference. APL partnered with the York Region Social Planning Council to produce a four-episode podcast on housing in York Region.

There has been great feedback on the return to in-person programming at APL, including Storytime in the living room, hands on tools in the Creative Studio, and working with two classrooms on Lego League projects. Chinese dancing will be featured in the living room on Saturday.

Board members commended Library staff on the recent virtual events, including the All Candidates Meeting and An Evening with Jan Wong.

7. General Business Information/Questions

.1 *APL Updates*

Articles and photographs and a project update were issued prior to the meeting.

MOTION: **22.07.57**

Moved by: M. Rankel

Seconded by: J. Clement

CARRIED

THAT the Library CEO Updates and APL Updates be approved

8. Resolution to Move Into Closed Session

.1 Labour relations or employee negotiations

MOTION: **22.07.58**

Moved by: K. Turriff

Seconded by: A. Mobbs

CARRIED

THAT the Board move into Closed Session to discuss labour relations or employee negotiations

At 8:05 p.m. the Board moved into Closed Session.

MOTION: **22.07.59**

Moved by: A. Mobbs

Seconded by: M. Rankel

CARRIED

THAT the Board return to Open Session

At 9:47 p.m., the Board returned to Open Session.

MOTION: **22.07.60**

Moved by: K. Turriff

Seconded by: M. Rankel

CARRIED

THAT the Library Board confirms the CEO receives the recommended step increase after completing the fourth year of service at Aurora Public Library

9. Date of Next Meeting

The next meeting is scheduled for Wednesday, November 16, 2022 at 7:00 p.m.

10. Adjournment

MOTION: **22.07.61**

Moved by: M. Rankel

Seconded by: A. Mobbs

CARRIED

THAT the meeting be adjourned at 9:53 p.m.

T. Connor
Chair

B. Gorman
Chief Executive Officer