



Aurora Public Library Board

MINUTES of MEETING

Wednesday, September 21, 2022

The Aurora Public Library Board held its regular meeting on Wednesday, September 21, 2022 via video conference.

Present: Tom Connor (Chair), John Clement, Adam Mobbs (Vice Chair), Marie Rankel, Ken Turriff

Regrets: Councillor John Gallo, Councillor Sandra Humfryes

Chief Executive Officer: Bruce Gorman

Staff: Mario Baleno, IT Manager; Mary Ann Gruppuso, Manager, Collections and Access; Reccia Mandelcorn, Manager, Community Collaboration; Jodi Marr, Manager, Customer Opportunity; Maida Rae, HR Coordinator/EA (recorder); Julie Rocca, Business Manager

The Chair called the meeting to order at 07:04 p.m.

1. Adoption of the Agenda

MOTION: **22.06.38**

Moved by: M. Rankel

Seconded by: A. Mobbs

CARRIED

THAT the agenda be approved

2. Disclosure of Interest

3. Resolution to Move Into Closed Session

.1 Labour relations or employee negotiations

MOTION: **22.06.39**

Moved by: K. Turriff

Seconded by: M. Rankel

CARRIED

THAT the Board move into Closed Session to discuss labour relations or employee negotiations

At 7:05 p.m. the Board moved into Closed Session.

MOTION: **22.06.40**
Moved by: K. Turriff
Seconded: J. Clement
CARRIED

THAT the Board return to Open Session

At 8:19 p.m., the Board returned to Open Session.

MOTION: **22.06.41**
Moved: K. Turriff
Seconded: A. Mobbs
CARRIED

THAT the Board approve the recommendations of the 2022 Staff Compensation Review dated September 21, 2022

4. Approval of Minutes

- .1 Regular meeting of April 13, 2022
- .2 Regular meeting of June 22, 2022
- .3 APLB Finance Committee Meeting September 14, 2022

MOTION: **22.06.42**
Moved by: A. Mobbs
Seconded by: K. Turriff
CARRIED

THAT the Minutes of the April 13 and June 22, 2022 regular meetings and APLB Finance Committee meeting minutes dated September 14, 2022 be approved

5. Reports

.1 *Financial Statement for period ending March 31, 2022 SR2022.13*

A staff report was issued prior to the meeting.

.2 *Second Quarter Operations Report SR2022.14*

A staff report was issued prior to the meeting.

.3 *Second Quarter Use Indicators Report SR2022.15*

A staff report was issued prior to the meeting.

.4 *Financial Statement for the Period Ending June 30, 2022 SR2022.16*

A staff report was issued prior to the meeting.

MOTION: **22.06.43**
Moved by: A. Mobbs
Seconded by: M. Rankel
CARRIED

THAT the Aurora Public Library Board receives the second quarter reports numbered SR2022.13 - SR2022.16 as information

6. Items for Consideration

.1 *Non Union Benefit Update Report SR2022.17*

A staff report was issued prior to the meeting.

MOTION: **22.06.44**
Moved by: K. Turriff
Seconded by: J. Clement
CARRIED

THAT the Non-Union Benefit Update Report be approved

.2 *Disconnecting from Work Policy Report SR2022.18*

A staff report was issued prior to the meeting.

MOTION: **22.06.45**
Moved by: M. Rankel
Seconded by: A. Mobbs
CARRIED

THAT the Aurora Public Library *Disconnecting From Work Policy* be approved

.3 *Personnel Provisions for Non-Union and Management Staff Policy Report SR2022.19*

A staff report was issued prior to the meeting.

MOTION: **22.06.46**
Moved by: J. Clement
Seconded by: K. Turriff
CARRIED

THAT the *Personnel Provisions for Non-Union and Management Staff Policy Report* be approved

.4 *Aurora Public Library Hybrid Work Policy SR2022.20*

A staff report was issued prior to the meeting.

MOTION: **22.06.47**
Moved by: M. Rankel
Seconded by: K. Turriff
CARRIED

THAT the Aurora Public Library *Hybrid Work Policy* be approved

.5 *Draft Operating Budget Report SR2022.21*

A staff report was issued prior to the meeting.

MOTION: **22.06.48**
Moved by: J. Clement
Seconded by: A. Mobbs
CARRIED

THAT the Aurora Public Library Draft Multi Year Operating Budget Summary for Fiscal Years 2023-2026 dated September 21, 2022 be approved

Thank-you to Business Manager Julie Rocca and the rest of the management team for their work in preparing the multi-year budget.

B. Gorman also thanked the members of the APLB Finance Advisory Committee for their in-depth review of the multi-year budget details.

7. Library CEO Updates

.1 *CEO Updates*

A verbal report was provided at the meeting.

8. General Business Information/Questions

.1 *APL Updates and Aurora Town Square Stakeholder Updates*

Articles and photographs and a project update were issued prior to the meeting.

MOTION: **22.06.49**
Moved by: M. Rankel
Seconded: J. Clement
CARRIED

THAT the Library CEO Updates, APL Updates and Aurora Town Square Stakeholder Updates be received as information

CEO Update

Construction Project:

Work on the Yonge Street Library entrance continues to progress.

Library management are close to finalizing an MOU regarding room usage/scheduling and will meet with Town staff to review the scheduling software and room booking process.

The IT supplies for Town Square are expected to arrive in November. The Library's IT Manager and CEO will be finalizing a SLA to ensure the required level of service for APL.

Construction staff are working to permanently correct an issue that had led to sewer back-up issues in the foyer washrooms.

Library Board members will be invited to the Phase I opening, and B. Gorman will share details once they are finalized.

APL Programs:

The 2022 APL Summer Reading Club (SRC) was once again very successful, with higher than anticipated numbers and great feedback from participants. Library staff hosted 48 programs (one per day of SRC) for over 2000 attendees.

The Community Collaboration team will be presenting at the OLS Virtual Conference this week on a project collaborating with the Social Planning Council in York. The project resulted in a four episode podcast series on the Housing Crisis in York Region.

APL will once again host a municipal All Candidates' Meeting (virtually) this Sunday from 2 – 4 p.m.

Book Locker:

Staff continue to review book locker options and locations as part of the Library's Capital Plan.

Aurora Town Square and Media Updates:

Newspaper articles and media coverage from late June to mid-September highlighted APL's programs and services.

The Town of Aurora provided an update on the Aurora Town Square construction project in an email to the Board.

9. Date of Next Meeting

The next meeting is scheduled for Wednesday, October 19, 2022 at 7:00 p.m.

10. Adjournment

MOTION: **22.06.50**
Moved by: A. Mobbs
Seconded by: M. Rankel
CARRIED

THAT the meeting be adjourned
at 9:00 p.m.

T. Connor
Chair

B. Gorman
Chief Executive Officer