



Aurora Public Library Board

MINUTES of MEETING

Wednesday, October 20, 2021

The Aurora Public Library Board held its regular meeting on October 20, 2021 via video conference.

Present: John Clement, Tom Connor (Chair), Councillor Sandra Humfryes, Adam Mobbs (Vice Chair), Marie Rankel, Ken Turriff

Regrets: Councillor John Gallo

Chief Executive Officer: Bruce Gorman

Staff: Mario Baleno (IT Manager); Mary Ann Gruppuso, Manager, Collections and Access; Reccia Mandelcorn, Manager, Community Collaboration; Jodi Marr, Manager, Customer Opportunity; Maida Rae, HR Coordinator/EA (recorder); Julie Rocca, Business Manager

The Chair called the meeting to order at 07:02 p.m.

The Board was introduced to Mary Ann Gruppuso, Manager, Collections and Access.

1. Adoption of the Agenda

MOTION: **21.07.64**
Moved by: J. Clement
Seconded by: K. Turriff
CARRIED

THAT the agenda be approved

2. Disclosure of Interest

3. Approval of Minutes:

- .1 Regular meeting of September 15, 2021
- .2 APLB Finance Sub Committee meeting of October 8, 2021

MOTION: **21.07.65**
Moved by: K. Turriff
Seconded by: A. Mobbs
CARRIED

THAT the Minutes of the September 15, 2021 regular meeting and the October 8, 2021 Finance Committee meeting be approved

4. Reports

.1 Third Quarter Use Indicators Report SR2021.20

A staff report was issued prior to the meeting.

MOTION: **21.07.66**
Moved by: M. Rankel
Seconded by: A. Mobbs
CARRIED

THAT the Aurora Public Library Board receives the Third Quarter Use Indicators DRAFT report to September 30, 2021 as information

Councillor Sandra Humfryes joined the meeting at 7:18 p.m.

.2 Financial Statement for the Period Ending September 30, 2021 Report SR2021.21

A staff report was issued prior to the meeting.

MOTION: **21.07.67**
Moved by: M. Rankel
Seconded by: J. Clement
CARRIED

THAT the Aurora Public Library Financial Statement for the period ending September 30, 2021 be received as information

.3 Aurora Public Library 2022 Budget Plan Report SR2021.22

A staff report was issued prior to the meeting.

MOTION: **21.07.68**
Moved by: A. Mobbs
Seconded by: J. Clement
CARRIED

THAT the Aurora Public Library 2022 Operating Budget redistribution between budget categories dated October 20, 2021 be approved

5. Items for Consideration

.1 Accessibility Policy Report SR2021.23

A staff report was provided prior to the meeting.

MOTION: **21.07.69**
Moved by: M. Rankel
Seconded by: J. Clement
CARRIED

THAT the revised Accessibility Policy dated October 20, 2021 be approved

.2 Non-Union General Wage Increase Report SR2021.24

A staff report was issued prior to the meeting.

MOTION: **21.07.70**
Moved by: K. Turriff
Seconded by: A. Mobbs
CARRIED

THAT a general wage increase of 1.4% effective April 1, 2020 be applied to the salary schedule for the continuous non-union employee group, and

THAT a general wage increase of 1.25% effective April 1, 2021 be applied to the salary schedule for the continuous non-union employee group

.3 Library Service Hours Report SR2021.25

A staff report was issued prior to the meeting.

MOTION: **21.07.71**
Moved by: J. Clement
Seconded by: M. Rankel
CARRIED

THAT the Aurora Public Library Board approve the following change to Library service hours as follows:

1. Closed December 24 and December 31 2021

6. Library CEO Updates

.1 CEO Updates

A verbal report was provided at the meeting.

MOTION: **21.07.72**
Moved by: K. Turriff
Seconded: Councillor S. Humfryes
CARRIED

THAT the Library CEO Updates be received as information

Library staff continue working with their Town counterparts on the Aurora Town Square governance plan. APL will be requesting specific blocks of time in programming rooms to dedicate to APL programs, with an Memorandum of Understanding finalized by end of 2021 to allow Library staff to plan their programming.

There are ongoing discussions with the Town of Aurora and Chandos construction on the damage to the sorter and sorter room. Chandos will pay to repair damages through their insurance, but the timing for this is to be determined.

B. Gorman will present the Library's 2022 financial outlook to the Town Finance Committee on November 15th. The Library's Finance Sub-Committee members are invited to participate in this zoom meeting.

Library management have revised operational procedures to empower staff to address difficult situations.

B. Gorman contacted CUPE 905 National Representative to encourage 905.02 collective agreement renewal in 2021.

B. Gorman will attend the Aurora Chamber of Commerce Annual General Meeting.

7. General Business Information/Questions

.1 *APL Updates and Aurora Town Square Stakeholder Updates*

Articles, photographs and a project update were issued prior to the meeting.

MOTION: **21.07.73**

Moved by: M. Rankel

Seconded by: K. Turriff

CARRIED

THAT the APL Updates and Aurora Town Square Stakeholder Updates be received as information

Newspaper articles and media coverage from mid-September to mid-October highlighted APL's programs and services.

The Town of Aurora provided an update on the Library Square construction project in an email to the Board.

8. Member Announcements

9. Date of Next Meeting

The next meeting is scheduled for Wednesday, November 17, 2021 at 7:00 p.m.

10. Adjournment

MOTION: **21.07.74**

Moved by: M. Rankel

Seconded by: J. Clement

CARRIED

THAT the meeting be adjourned at 8:48 p.m.

T. Connor
Chair

B. Gorman
Chief Executive Officer