



Aurora Public Library Board

MINUTES of MEETING

Wednesday, September 16, 2020

The Aurora Public Library Board held its regular meeting on Wednesday, September 16, 2020 via video conference call.

Present: John Clement, Tom Connor (Chair), Councillor Harold Kim, Adam Mobbs (Vice Chair), Marie Rankel, Ken Turriff

Regrets: Councillor Sandra Humfryes

Chief Executive Officer: Bruce Gorman

Staff: Mario Baleno, Manager, IT; Reccia Mandelcorn, Manager, Community Collaboration; Jodi Marr, Manager, Customer Opportunity; Ashley Nunn-Smith, Manager, Content, Access & Innovation; Maida Rae, HR Coordinator/EA (recorder), Julie Rocca, Business Manager

The Chair called the meeting to order at 07:04 p.m.

1. Adoption of the Agenda

MOTION: **20.07.59**
Moved by: K. Turriff
Seconded by: A. Mobbs
CARRIED

THAT the Agenda be approved

2. Disclosure of Interest

3. Approval of Minutes:

.1 Regular meeting of June 17, 2020

MOTION: **20.07.60**
Moved by: J. Clement
Seconded by: M. Rankel
CARRIED

THAT the Minutes of the June 17, 2020 meeting be approved

4. Items for Consideration

.1 *First Quarter Operations Report SR2020.18*

A staff report was issued prior to the meeting.

MOTION: **20.07.61**
Moved by: K. Turriff
Seconded by: J. Clement
CARRIED

THAT the Second Quarter Operations Report dated September 16, 2020 be approved

The Board expressed thanks to Library staff on how they have successfully adapted services due to the COVID-19 pandemic.

.2 *Second Quarter Use Indicators Report SR2020.19*

A staff report was issued prior to the meeting.

MOTION: **20.07.62**
Moved by: A. Mobbs
Seconded by: M. Rankel
CARRIED

THAT the Aurora Public Library Board receives the Second Quarter Use Indicators DRAFT Report to June 30, 2020 as Information

.3 *Financial Statement for Period Ending June 30, 2020 SR2020.20*

A staff report was issued prior to the meeting.

MOTION: **20.07.63**
Moved by: J. Clement
Seconded by: K. Turriff
CARRIED

THAT the Aurora Public Library Financial Statement for the period ending June 30, 2020 be received

.4 *Aurora Public Library Board 2021 Meeting Schedule Report SR2020.21*

A staff report was issued prior to the meeting.

MOTION: **20.07.64**
Moved by: M. Rankel
Seconded by: A. Mobbs
CARRIED

THAT the 2021 Aurora Public Library Board meeting schedule be approved

5. Items for Consideration

.1 *Library Service Hours Report SR2020.22*

A staff report was issued prior to the meeting.

MOTION: **20.07.65**
Moved by: J. Clement
Seconded by: K. Turriff
CARRIED

THAT the Library Board approve the following change to library service hours as follows:
Monday - Saturday 11 a.m. to 6 p.m.

.2 Aurora Public Library 2019 Annual Report SR2020.22

A staff report was issued prior to the meeting.

MOTION: **20.07.66**

Moved by: M. Rankel

Seconded by: Councillor H. Kim

CARRIED

THAT the Aurora Public Library
2019 Annual Report be received

6. Library CEO Updates

.1 CEO Updates

A verbal report was provided at the meeting.

MOTION: **20.07.67**

Moved by: K. Turriff

Seconded: J. Clement

CARRIED

THAT the Library CEO Updates
verbal report be received as
information

B. Gorman reassured the Library Board members that a construction management approach to accommodate the Library's business would be used regarding the Library Square construction project.

The Growth Accommodation Study findings were presented to Library ELT in August, and a presentation will be set up to share with the Board at an upcoming meeting. The Library Square project has been factored into the proposal, and the recommendations will complement Library Square and complete our space.

The Board's decision to return surplus funds to the Town at the end of the calendar year has prompted the Town Council to ask other agencies to consider similar action and thanked us for being proactive.

The work of the Library staff and management team during these uncertain times is impressive. This year's adaptation of the Summer Reading Club to a virtual program resulted in 175 registrants, with almost 100K minutes of reading. Another York Region library used the same online system and represents a community 4x our size. Our participation levels were 25% higher.

The twice a year in library Scholars Hub program was adapted as a result of COVID-19 and is now the weekly Scholars Hub @ Home series. The Out of the Ashes virtual art exhibit transformed from an anticipated 75 person in library event to an online podcast with 370 viewers.

Since launching our curbside service, we have served 10,000 customers, circulating almost 30,000 items. Our virtual renewals process was developed as a result of the Library closure and we've renewed over 1000 library memberships.

The Library has accommodated staff in a number of ways (child care needs, transportation needs), and have continued negotiations with CUPE 905 during this time.

Congratulations to Mario Baleno on his appointment to the Manager, Information Technology position.

7. General Business Information/Questions

.1 APL Updates

Articles and photographs were issued prior to the meeting.

MOTION: **20.07.68**
Moved by: M. Rankel
Seconded by: J. Clement
CARRIED

THAT the APL Updates be received as information

Newspaper articles and media coverage from mid-June to early September were provided that highlight APL's programs and services.

Board Chair T. Connor expressed thanks to Library staff and the management team for their work, enthusiasm for the work and love of the library is evident.

8. Member Announcements

R. Mandelcorn announced that a 4 page version of Borealis would be distributed to key locations in the community to extend our reach for those not online.

M. Rankel updated that the CEO Performance Review Committee would be meeting this month to complete their annual evaluation.

J. Marr shared that library staff were able to transform the cancelled CRA tax clinics for low income residents to a virtual service running May to September, assisting 71 people to complete their taxes.

Take and Make kits for children launched this week, showcasing Creative Studio equipment.

9. Date of Next Meeting

The next meeting is scheduled for Wednesday, October 21, 2020 at 7:00 p.m.

10. Adjournment

MOTION: **20.07.69**
Moved by: J. Clement
Seconded by: A. Mobbs
CARRIED

THAT the meeting be adjourned at 8:45 p.m.

T. Connor
Chair

B. Gorman
Chief Executive Officer