



Aurora Public Library Board

MINUTES of MEETING

Wednesday, May 19 2021

The Aurora Public Library Board held its regular meeting on Wednesday, May 19, 2021 via video conference.

Present: John Clement, Tom Connor (Chair), Councillor John Gallo, Councillor Sandra Humfryes, Adam Mobbs (Vice Chair), Marie Rankel, Ken Turriff

Chief Executive Officer: Bruce Gorman

Staff: Reccia Mandelcorn, Manager, Community Collaboration; Jodi Marr, Manager, Customer Opportunity; Maida Rae, HR Coordinator/EA (recorder); Julie Rocca, Business Manager

The Chair called the meeting to order at 07:02 p.m.

1. Adoption of the revised Agenda

MOTION: **21.04.28**
Moved by: M. Rankel
Seconded by: A. Mobbs
CARRIED

THAT agenda item 5.1 Aurora Public Library Board Committees membership be moved to the top of the agenda.

MOTION: **21.04.29**
Moved by: J. Clement
Seconded by: Councillor S. Humfryes
CARRIED

THAT the revised Agenda be approved

2. Disclosure of Interest

3. Approval of Minutes:

.1 Regular meeting of April 21, 2021

MOTION: **21.04.30**
Moved by: A. Mobbs
Seconded by: Councillor J. Gallo
CARRIED

THAT the Minutes of the April 21, 2021 regular meeting be approved

4. Reports

.1 *First Quarter Operations Report SR2021.10*

A staff report was issued prior to the meeting.

MOTION: **21.04.31**
Moved by: K. Turriff
Seconded by: J. Clement
CARRIED

THAT the First Quarter Operations Report to March 31, 2021 be received as information

K. Turriff joined the meeting at 7.22 p.m.

.2 *2020 Financial Statement – Year End Report SR2021.11*

A staff report was issued prior to the meeting.

MOTION: **21.04.32**
Moved by: M. Rankel
Seconded by: T. Connor
CARRIED

THAT the Aurora Public Library Financial Statement for the year ended December 31, 2020 be received

.3 *First Quarter Financial Statement SR2021.12*

A staff report was issued prior to the meeting.

MOTION: **21.04.33**
Moved by: K. Turriff
Seconded by: J. Clement
CARRIED

THAT the Aurora Public Library Financial Statement for the period ended March 31, 2021 be received

5. Items for Consideration

.1 *Aurora Public Library Board Committees Membership discussion*

MOTION: **21.04.34**
Moved by: M. Rankel
Seconded by: Councillor S. Humfryes
CARRIED

THAT the membership of the Executive Committee consist of Tom Connor (Board Chair), Adam Mobbs (Vice Chair) and Marie Rankel

and,

THAT the membership of the Finance Sub Committee consist of Tom Connor (ex officio), Adam Mobbs, John Clement and Councillor John Gallo

and,

THAT the membership of the CEO Performance Review Committee consist of Tom Connor (ex officio), Marie Rankel, Ken Turriff and Councillor Sandra Humfryes

.2 APL Staff Appreciation discussion

A discussion occurred at the meeting.

MOTION: **21.04.35**

Moved by: Councillor J. Gallo

Seconded by: A. Mobbs

CARRIED

THAT the Library Board provide a \$50 gift card to each Library staff member to thank them for their work throughout the pandemic.

It was noted that a letter from the Board be included with the gift card.

6. Library CEO Updates

.1 CEO Updates

A verbal report was provided at the meeting.

MOTION: **21.04.36**

Moved by: M. Rankel

Seconded: K. Turriff

CARRIED

THAT the Library CEO Updates verbal report be received as information

The provincial framework for reopening is changing. The Library will adapt their existing plan once the new framework is provided.

The HRIS launches in June.

The South doors are in place, the Town will bridge the entryway and accessibility next week. This will become the primary staff entrance/egress, to avoid the construction in the north end of the building.

The Editor in Residence program has resulted in a referral for one participating author to an agent. Oscar nominated film Another Round is available on Hoopla, and APL is hosting an online film event.

Vice-Chair A. Mobbs shared his appreciation for the land acknowledgement at the start of a recent library virtual event. There was discussion from the Board about including a land acknowledgement prior to Library Board meetings and events. M. Rankel asked if there was a formal Equity Diversity Inclusion Strategy for APL.

MOTION: **21.04.37**

Moved by: M. Rankel

Seconded by: K. Turriff

CARRIED

THAT Library staff investigate ways to include equity, diversity and inclusion in their operations, including incorporating land acknowledgements prior to

Agenda item 4
Library Board meetings and
events,

and,

to bring recommendations back to
Library Board for consideration

.2 First Quarter Use Indicators Update SR2021.13

A staff report was issued prior to the meeting.

MOTION: **21.04.38**

Moved by: J. Clement

Seconded by: Councillor J. Gallo

CARRIED

THAT the First Quarter Use
Indicators Update be received
as information

.3 Library Square Governance Update

A verbal report was provided at the meeting.

MOTION: **21.04.39**

Moved by: K. Turriff

Seconded by: T. Connor

CARRIED

THAT the Library Square
Governance Update be received
as information

Staff are negotiating a Service-Level Agreement (SLA) with the Town for Library Square IT provision, customer service and support. Once negotiated, the SLA will be included in a future Board meeting agenda for review and approval.

7. General Business Information/Questions

.1 APL Updates and Library Square Stakeholder Updates

Articles, photographs and a project update were issued prior to the meeting.

MOTION: **21.04.40**

Moved by: K. Turriff

Seconded by: J. Clement

CARRIED

THAT the APL Updates and
Library Square Stakeholder
Updates be received as
information

Newspaper articles and media coverage from late April to early May highlighted APL's programs and services.

The Town of Aurora provided an update on the Library Square construction project.

8. Member Announcements

The Board congratulated CEO Bruce Gorman on the successful completion of the ICD.D program from the University of Toronto Rothman's School of Management.

J. Marr shared that APL is partnering with every York and Durham Region library this summer to present the Superstar Storyteller Series, which includes four virtual presentations from teen/children's authors. This will bolster the TD Summer Reading Club programming, which will include Storywalks at select Town parks.

June is Pride Month and APL is once again hosting Drag Queen Storytime with Ms. Eva Lasting on Saturday, June 5th.

9. Date of Next Meeting

The next meeting is scheduled for Wednesday, June 16, 2021 at 7:00 p.m.

10. Adjournment

MOTION: **21.04.41**
Moved by: T. Connor
Seconded by: K. Turriff
CARRIED

THAT the meeting be adjourned
at 9:03 p.m.

T. Connor
Chair

B. Gorman
Chief Executive Officer