



Aurora Public Library Board

MINUTES of MEETING

Wednesday, June 16 2021

The Aurora Public Library Board held its regular meeting on Wednesday, June 16, 2021 via video conference.

Present: John Clement, Tom Connor (Chair), Councillor Sandra Humfryes, Marie Rankel, Ken Turriff

Regrets: Councillor John Gallo, Adam Mobbs

Chief Executive Officer: Bruce Gorman

Staff: Reccia Mandelcorn, Manager, Community Collaboration; Jodi Marr, Manager, Customer Opportunity; Maida Rae, HR Coordinator/EA (recorder); Julie Rocca, Business Manager

The Chair called the meeting to order at 07:02 p.m.

1. Adoption of the Agenda

MOTION: **21.05.42** **THAT** the agenda be approved
Moved by: K. Turriff
Seconded by: J. Clement
CARRIED

2. Disclosure of Interest

Councillor S. Humfryes joined the meeting at 7:03 p.m.

3. Presentation

- .1 Andrea Nauss, CPA, CA, Manager BDO Canada, LLP
Re: 2020 Audited Financial Statements and SR2021.14

Tom Connor welcomed Emma Roy, Senior Manager, Assurance and Accounting of BDO Canada LLP and asked her to present the 2020 Audited Financial Statements.

MOTION: **21.05.43** **THAT** the Audited Financial Statements as of December 31, 2020 be approved
Moved by: J. Clement
Seconded by: K. Turriff
CARRIED

Thank you to J. Rocca for expediting the audit process.

4. Approval of Minutes:

.1 Regular meeting of May 19, 2021

MOTION: **21.05.44**
Moved by: M. Rankel
Seconded by: K. Turriff
CARRIED

THAT the Minutes of the May 19, 2021 regular meeting be approved

5. Reports

.1 ***Fine Free Library Model Report SR2021.15***

A staff report was issued prior to the meeting.

MOTION: **21.05.45**
Moved by: K. Turriff
Seconded by: J. Clement
CARRIED

THAT the Aurora Public Library Board approve an overdue fine-free circulation model, updating policies and procedures accordingly

Ashley Nunn-Smith, Manager of Content, Access and Innovation presented this report to the Board.

6. Library CEO Updates

.1 ***CEO Updates***

A verbal report was provided at the meeting.

MOTION: **21.05.46**
Moved by: M. Rankel
Seconded: K .Turriff
CARRIED

THAT the Library CEO Updates verbal report be received as information

Ontario is currently in Step 1 of the provincial reopening plan. Libraries can open in Step 2, but the specifics (capacity limits, restrictions) are not clear. ELT will adapt the previous APL Reopening Plan to this new provincial framework and will keep the Board informed. It is anticipated that the Library will open to the public in July. The construction foreman has advised that the entrance will be ready in August.

Library staff extend thanks to the Library Board for the Skip the Dishes gift cards.

B. Gorman is in discussions with the Town CAO regarding Library staff parking strategies.

B. Gorman emailed the Library Board regarding a recent Council report on Library Square governance. The Town will resume control of the Magna and Lebovic Room bookings, and Town of Aurora IT will be responsible for the Library Square network. B. Gorman and T. Connor met with the Mayor and CAO to share the Library’s concerns. Town Council

passed the report. An MOU or SLA will be developed.

R. Mandelcorn and J. Marr continue to represent APL with the Library Square programming group.

The HRIS launched this month, with the first pay processing on June 24th. B. Gorman is on the senior steering committee for this project.

APL Manager A. Nunn-Smith has been appointed the CEO of King Township Public Libraries. Congratulations to Ashley!

The Story Walk partnership between APL and the Town starts tomorrow.

The Editor in Residence series is now complete. Participants have sent in manuscripts and query letters. The feedback has been incredible for this pilot project.

The new materials return box at the Go Station is also great marketing for APL. After a meeting with Metrolinx and the Library management team, an RFI for a book repository in Aurora's Go Station is in development.

7. General Business Information/Questions

.1 *APL Updates and Library Square Stakeholder Updates*

Articles, photographs and a project update were issued prior to the meeting.

MOTION: **21.05.47**
Moved by: J. Clement
Seconded by: K. Turriff
CARRIED

THAT the APL Updates and Library Square Stakeholder Updates be received as information

Newspaper articles and media coverage from late May to early June highlighted APL's programs and services.

The Town of Aurora provided an update on the Library Square construction project.

8. Resolution to Move Into Closed Session

- .1 A proposed or pending acquisition or disposition of real property by the Board
- .2 Labour relations or employee negotiations
- .3 Contractual matters

MOTION: **21.05.48**
Moved by: M. Rankel
Seconded by: K. Turriff
CARRIED

THAT the Board move into Closed Session to discuss a proposed or pending acquisition or disposition of real property, labour relations or employee negotiations and contractual matters

At 8:04 p.m., the Board moved into Closed Session.

MOTION: **21.05.49**
Moved by: K. Turriff
Seconded by: M. Rankel
CARRIED

THAT the Board return to Open Session

At 8:46 p.m., the Board returned to Open Session.

9. Member Announcements

Tomorrow's Story Walk program in Town Park will be the Library's first in person program since March 2020.

10. Date of Next Meeting

The next meeting is scheduled for Wednesday, September 15, 2021 at 7:00 p.m.

11. Adjournment

MOTION: **21.05.50**
Moved by: M. Rankel
Seconded by: K. Turriff
CARRIED

THAT the meeting be adjourned at 8:52 p.m.

T. Connor
Chair

B. Gorman
Chief Executive Officer