



Aurora Public Library Board

MINUTES of MEETING

Wednesday, January 15, 2020

The Aurora Public Library Board held its regular meeting on Wednesday, January 15, 2020 in the Marjorie Andrews Room of the Aurora Public Library, 15145 Yonge Street, Aurora, Ontario.

Present: John Clement, Tom Connor (Chair), Councillor Sandra Humfryes, Councillor Harold Kim, Adam Mobbs (Vice Chair), Marie Rankel, Ken Turriff

Regrets: Councillor Sandra Humfryes

Chief Executive Officer: Bruce Gorman

Staff: Mario Baleno (Acting) Manager, IT; Reccia Mandelcorn, Manager, Community Collaboration; Jodi Marr, Manager, Customer Opportunity; Ashley Nunn-Smith, Manager, Content, Access & Innovation; Maida Rae, HR Coordinator/EA (recorder)

The Chair called the meeting to order at 07:10 p.m.

1. Adoption of the amended Agenda

MOTION: **20.01.01**
Moved by: M. Rankel
Seconded by: J. Clement
CARRIED

THAT the amended Agenda be approved

2. Election of the Library Board Executive 2020

The CEO acted as the meeting Chair for this item of business. The position of Chair and Vice-Chair to the Library Board were declared vacant and the position of SOLS Trustee Representative was declared open.

MOTION: **20.01.02**
Moved by: A. Mobbs
Seconded by: M. Rankel
CARRIED

THAT Tom Connor be nominated for the position of Chair of the Library Board

Councillor Harold Kim nominated Adam Mobbs for the position of Chair. Adam Mobbs respectfully declined the nomination.

The meeting Chair called for further nominations. There being no further nominations, Tom Connor was acclaimed to the position of Chair.

Tom Connor assumed the Chair for the remainder of the meeting.

MOTION: **20.01.03**
Moved by: K. Turriff
Seconded by: M. Rankel
CARRIED

THAT Adam Mobbs be nominated for the position of Vice-Chair of the Library Board

The Chair called for further nominations. There being no further nominations, Adam Mobbs was acclaimed to the position of Vice-Chair.

MOTION : **20.01.04**
Moved by: J. Clement
Seconded by: A. Mobbs
CARRIED

THAT Marie Rankel be nominated for the position of SOLS Trustee Representative

The Chair called for further nominations. There being no further nominations, Marie Rankel was acclaimed to the position of SOLS Trustee Representative.

3. **Disclosure of Interest**

4. **Approval of Minutes:**

.1 Regular meeting of December 11, 2019

MOTION: **20.01.05**
Moved by: K. Turriff
Seconded by: A. Mobbs
CARRIED

THAT the Minutes of the December 11, 2019 meeting be approved

5. **Reports**

.1 ***Fourth Quarter Operations Report SR2020.01***

A staff report was issued prior to the meeting.

MOTION: **20.01.06**
Moved by: M. Rankel
Seconded by: Councillor H. Kim
CARRIED

THAT the Fourth Quarter Operations Report to December 31, 2019 be received as information

.2 Fourth Quarter Use Indicators Report SR2020.02

A staff report was issued prior to the meeting.

MOTION: **20.01.07**

Moved by: Councillor H. Kim

Seconded by: M. Rankel

CARRIED

THAT the Aurora Public Library Board receives the Fourth Quarter Use Indicators Report to December 31, 2019 as information

.3 Annual Health and Safety Report SR2020.03

A staff report was issued prior to the meeting.

MOTION: **20.01.08**

Moved by: K. Turriff

Seconded by: M. Rankel

CARRIED

THAT the Library Board receive the Annual Health and Safety Report for 2019 as information; and endorse the attached Aurora Public Library Board Health and Safety policy statements

6. Items for Consideration

.1 Circulation and Fees Policy Report SR2020.04

A staff report was issued prior to the meeting.

MOTION: **20.01.09**

Moved by: A. Mobbs

Seconded by: Councillor H. Kim

CARRIED

THAT the revised Aurora Public Library Circulation and Fees Policy dated January 15, 2020 be approved

.2 SOLS Trustee Report

A verbal report was provided at the meeting.

MOTION: **20.01.10**

Moved by: K. Turriff

Seconded by: A. Mobbs

CARRIED

THAT the verbal SOLS Trustee verbal report be received as information

M. Rankel indicated it was a well attended event, with approximately 40 libraries participating. Key discussion points from the meeting included the importance of developing strong working relationships between the Library CEO and Board Chair, succession planning, and recent developments with other public library boards.

7. Library CEO Updates

.1 *CEO Updates*

A verbal report was provided at the meeting.

MOTION: **20.01.11**

Moved by: J. Clement

Seconded: K. Turriff

CARRIED

THAT the Library CEO Updates verbal report be received as information

There is now a formal agreement in place between the Library and the Library Café. It is a three-year agreement with a six month out clause.

Representatives from +VG Architects presented findings from the Growth Accommodation Study consultations to the Library ELT group in mid-December. Two concepts were presented, and ELT has provided feedback. A hybrid of the two concepts will be developed further. +VG will present architectural renderings to the Board in 2020.

B. Gorman attended the December 17th Town Council meeting to speak in support of Library Square. Council has approved the proposed next steps.

B. Gorman's staff reorganization is ongoing. The most recent change involves updating the title of Discovery Assistant to Information and Programming Specialist. The staffing complement for this position will also increase from 7 to 8.5 to enable additional programming and support increases to open hours.

B. Gorman and J. Rocca are working with Town of Aurora staff to improve procurement processes, enabling the Library to access Town of Aurora vendor of record lists to achieve better pricing on certain items.

The Town of Aurora is implementing a Human Resources Information System (HRIS). M. Rae and J. Rocca represent APL on the project team, and B. Gorman was recently appointed to the Steering Committee for this project.

APL will once again host a Hackathon in 2020. Library staff have secured grants to support this event, and the Town of Aurora management team have been asked to consider useful app ideas to inform this year's Hackathon event.

8. General Business Information/Questions

.1 *APL Updates*

Articles and photographs were issued prior to the meeting.

MOTION: **20.01.12**

Moved by: K. Turriff

Seconded by: J. Clement

CARRIED

THAT the APL Updates be received as information

Newspaper articles and media coverage from late mid-December to early January were provided that highlight APL's programs and services.

9. Resolution to Move into Closed Session

MOTION: **20.01.13**
Moved by: J. Clement
Seconded by: Councillor H. Kim
CARRIED

THAT the Board move into Closed Session to discuss Labour Relations or employee negotiations

At 8:10 p.m., the Board moved into Closed Session.

MOTION: **20.01.14**
Moved by: M. Rankel
Seconded by: Councillor H. Kim
CARRIED

THAT the Board return to Open Session

At 8:26 p.m., the Board returned to Open Session.

10. Member Announcements

11. Date of Next Meeting

The next meeting is scheduled for Wednesday, February 19, 2020 at 7:00 p.m.

12. Adjournment

MOTION: **20.01.15**
Moved by: K. Turriff
Seconded by: A. Mobbs
CARRIED

THAT the meeting be adjourned at 8:27 p.m.

T. Connor
Chair

B. Gorman
Chief Executive Officer