



Aurora Public Library Board

MINUTES of MEETING

Wednesday, February 17, 2021

The Aurora Public Library Board held its regular meeting on Wednesday, February 17, 2021 via video conference.

Present: John Clement, Tom Connor (Chair), Councillor John Gallo, Councillor Sandra Humfryes, Adam Mobbs (Vice Chair), Marie Rankel, Ken Turriff

Chief Executive Officer: Bruce Gorman

Staff: Mario Baleno IT Manager; Reccia Mandelcorn, Manager, Community Collaboration; Jodi Marr, Manager, Customer Opportunity; Ashley Nunn-Smith, Manager, Content, Access & Innovation; Maida Rae, HR Coordinator/EA (recorder)

The Chair called the meeting to order at 07:05 p.m.

Board Chair Tom Connor welcomed Councillor John Gallo to the Library Board. Board members and staff introduced themselves.

1. Adoption of the Agenda

MOTION: **21.01.01**
Moved by: K. Turriff
Seconded by: A. Mobbs
CARRIED

THAT the Agenda be approved

2. Election of the Library Board Executive 2021

The CEO acted as the meeting Chair for this item of business. The position of Chair and Vice-Chair to the Library Board were declared vacant and the position of SOLS Trustee Representative was declared open.

MOTION: **21.01.02**
Moved by: A. Mobbs
Seconded by: K. Turriff
CARRIED

THAT Tom Connor be nominated for the position of Chair of the Library Board

The meeting Chair called for further nominations. There being no further nominations, Tom Connor was acclaimed to the position of Chair.

Tom Connor assumed the Chair for the remainder of the meeting.

MOTION: 21.01.03
Moved by: K. Turriff
Seconded by: J. Clement
CARRIED

THAT Adam Mobbs be nominated for position of Vice-Chair of the Library Board

The Chair called for further nominations. There being no further nominations, Adam Mobbs was acclaimed to the position of Vice-Chair.

MOTION : 21.01.04
Moved by: Councillor S. Humfryes
Seconded by: J. Clement
CARRIED

THAT Marie Rankel be nominated for the position of OLS Trustee Representative

The Chair called for further nominations. There being no further nominations, Marie Rankel was acclaimed to the position of OLS Trustee Representative.

3. Disclosure of Interest

4. Approval of Minutes:

.1 Regular meeting of December 9, 2020

MOTION: 21.01.05
Moved by: M. Rankel
Seconded by: J. Clement
CARRIED

THAT the Minutes of the December 9, 2020 meeting be approved

5. Correspondence

Copies of correspondence were circulated for information.

.1 Barbara Franchetto, CEO
Southern Ontario Library Service (SOLS)
Melissa D’Onofrio-Jones
Ontario Library Service - North
Re: SOLS Amalgamation Update

January 2021

.2 Aurora Public Library Staff
Re: Thank you for holiday party

December 2020

MOTION: 21.01.06
Moved by: K. Turriff

THAT the correspondence be received as information

Seconded: A. Mobbs
CARRIED

Adam Mobbs left the meeting at 7:23 p.m.

6. Reports

.1 *Fourth Quarter Operations Report SR2021.01*

A staff report was issued prior to the meeting.

MOTION: **21.01.07**
Moved by: J. Clement
Seconded by: K. Turriff
CARRIED

THAT the Fourth Quarter Operations Report to December 31, 2020 be received as information

Councillor Sandra Humfryes left the meeting at 7:30 p.m.

.2 *Fourth Quarter Use Indicators Report SR2021.02*

A staff report was issued prior to the meeting.

MOTION: **21.01.08**
Moved by: K. Turriff
Seconded by: M. Rankel
CARRIED

THAT the Aurora Public Library Board receives the Fourth Quarter Use Indicators Report to December 31, 2020 as Information

Councillor Sandra Humfryes rejoined the meeting at 7:45 p.m.

.3 *Annual Health and Safety Report SR2021.03*

A staff report was issued prior to the meeting.

MOTION: **21.01.09**
Moved by: J. Clement
Seconded by: K. Turriff
CARRIED

THAT the Library Board receive the Annual Health and Safety Report for 2020 as information; and endorse the attached Aurora Public Library Board Health and Safety policy statements

7. Library CEO Updates

.1 *CEO Updates*

A verbal report was provided at the meeting.

MOTION: **21.01.10**
Moved by: K. Turriff
Seconded: M. Rankel
CARRIED

THAT the Library CEO Updates verbal report be received as information

The provincial government's lockdown announcement effective December 26, 2020 led to a brief shutdown of holds pick up while APL adjusted operations. Town of Aurora staff assisted in putting in a pick-up window on the south side of the Library and APL was able to resume customer holds pick-up on January 20, 2021.

There was a confirmed COVID-19 case for one Library staff member. We requested medical clearance from their doctor prior to the individual returning to work. There was no workplace spread, and the safety of staff and customers continues to be the priority.

B. Gorman continues to work with the Library Square Governance Committee, discussing programming, space, IT etc. The north end of the Library continues to be an active construction zone (Magna Room, foyer) with the staff room and one of the Library manager offices now unavailable due to the construction project.

For the 7th year, APL is participating in yarn bombing. To adapt to the construction and limited customers permitted inside the Library due to COVID-19, this will be outdoors in 2021, along the construction fences near the pick-up window. Make and Take kits are available for customers who would like to participate in this art installation project.

Mayor Mrakas addressed the Aurora Business community, mentioning Library Square as an important project. B. Gorman appreciated being invited to this online event.

The HRIS implementation continues, with B. Gorman participating on the Steering Committee. J. Rocca and M. Rae continue to work with Town of Aurora staff on this software implementation.

R. Mandelcorn is representing APL on the Town of Aurora Official Plan Review (Cultural aspect).

Library Board members and staff have 6 months virtual access to all content from the recent OLA SuperConference.

A new book return will be placed at Aurora Go station in 2021.

Virtual programming highlights were shared with the Board. These included Black History Month speaker Cheryl Thompson, I've Got a Cool Job program aimed at teens, online reading challenges, Make and Takes for adults and children (1500 kits in 2020 to showcase Creative Studio possibilities), online trivia and games nights, Pandemic Pen Pals, Academic Assistance from a Distance, meditation, chair yoga.

8. General Business Information/Questions

.1 *APL Updates*

Articles and photographs were issued prior to the meeting.

MOTION: **21.01.11**

Moved by: K. Turriff

Seconded by: M. Rankel

CARRIED

THAT the APL Updates be received as information

Newspaper articles and media coverage from late mid-December to early February were provided that highlight APL's programs and services.

9. Member Announcements

R. Mandelcorn shared that APL will host an Editor in Residence, featuring three seminars in April, May and June.

10. Date of Next Meeting

The next meeting is scheduled for Wednesday, April 21, 2021 at 7:00 p.m.

11. Adjournment

MOTION: **21.01.12**
Moved by: K. Turriff
Seconded by: J. Clement
CARRIED

THAT the meeting be adjourned
at 8:59 p.m.

T. Connor
Chair

B. Gorman
Chief Executive Officer