



**Aurora Public Library Board**

**MINUTES of MEETING**

**Wednesday, December 9, 2020**

The Aurora Public Library Board held its regular meeting on Wednesday, December 9, 2020 via video conference call.

Present: John Clement, Tom Connor (Chair), Councillor Sandra Humfryes, Councillor Harold Kim, Adam Mobbs (Vice Chair), Marie Rankel, Ken Turriff

Chief Executive Officer: Bruce Gorman

Staff: Mario Baleno, IT Manager, Reccia Mandelcorn, Manager, Community Collaboration; Jodi Marr, Manager, Customer Opportunity; Ashley Nunn-Smith, Manager, Content, Access & Innovation; Maida Rae, HR Coordinator/EA (recorder), Julie Rocca, Business Manager

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The Chair called the meeting to order at 07:02 p.m.

**1. Adoption of the Agenda**

MOTION: **20.10.93**  
Moved by: K. Turriff  
Seconded by: J. Clement  
CARRIED

**THAT** the Agenda be approved

**2. Disclosure of Interest**

**3. Approval of Minutes:**

.1 Regular meeting of December 9, 2020

MOTION: **20.10.94**  
Moved by: A. Mobbs  
Seconded by: M. Rankel  
CARRIED

**THAT** the Minutes of the November 12, 2020 meeting be approved

**4. Reports**

**.1 2021 Holiday and Service Hours Report SR2020.30**

A staff report was issued prior to the meeting.

MOTION: **20.10.95**  
Moved by: J. Clement  
Seconded by: K. Turriff  
CARRIED

**THAT** the 2021 Holiday and Service Hours Report be approved

**5. Items for Consideration**

**.1 Fine Free Extension Report SR2020.31**

A staff report was issued prior to the meeting.

MOTION: **20.10.96**  
Moved by: M. Rankel  
Seconded by: K. Turriff  
CARRIED

**THAT** Aurora Public Library continues to waive overdue fines until June 30, 2021.

**.2 Procurement Policy Report SR2020.32**

A staff report was issued prior to the meeting.

MOTION: **20.10.97**  
Moved by: A. Mobbs  
Seconded by: Councillor H. Kim  
CARRIED

**THAT** the attached Procurement Policy dated December 9, 2020 be reaffirmed

*Councillor Sandra Humfries joined the meeting at 7:25 p.m.*

**.3 2021 Strategic Plan Goals and Objectives SR2020.32**

A staff report was issued prior to the meeting.

MOTION: **20.10.98**  
Moved by: M. Rankel  
Seconded by: Councillor S. Humfries  
CARRIED

**THAT** the Aurora Public Library 2021 Strategic Plan Goals and Objectives Report dated December 9, 2020 be approved

**6. Library CEO Updates**

**.1 CEO Updates**

A verbal report was provided at the meeting.

MOTION: **20.10.99**  
Moved by: K. Turriff  
Seconded: J. Clement  
CARRIED

**THAT** the Library CEO Updates verbal report be received as information

B. Gorman and T. Connor appeared before the Town Budget Committee to reaffirm the 2021 budget.

Page negotiations are scheduled to resume later this week.

The Library staff virtual holiday party is this Friday evening, featuring craft kits from the Creative Studio.

Pandemic update:

A positive staff case has been confirmed. We continue to adhere to public health guidelines and there are no other staff cases. We are in regular contact with the staff member and will manage a return to work when it is safe to do so.

Provincial guidelines require a COVID-19 Safety Plan in each workplace. We have reworked the APL Reopening Plan to meet these requirements, in conjunction with the staff reopening team.

Library Square construction continues, with holds pick up moved to the Lebovic Room to permit work on the Yonge Street elevator in the Magna Room to proceed. The parking lot is now closed, with designated spots on Church Street for library customers. The Town is still working on accessible parking for the Library.

APL has offered consistent, reliable, quality service throughout the pandemic, averaging 19 customers checking out 50+ items per hour through the in library holds pick up service in the last 8 weeks. Library operations will adapt if we move to a more restrictive lockdown phase.

**7. General Business Information/Questions**

**.1 *APL Updates***

Articles and photographs were issued prior to the meeting.

MOTION: **20.10.100**

Moved by: M. Rankel

Seconded by: A. Mobbs

CARRIED

**THAT** the APL Updates be received as information

Newspaper articles and media coverage from mid-November to early December were provided that highlight APL's programs and services.

**8. Member Announcements**

Councillor Harold Kim announced that he will be seeking the federal Conservative nomination for Newmarket/Aurora.

There will be a new Councillor representing the Town of Aurora on the Library Board in 2021, and this will be his last meeting.

T. Connor shared that he will be retiring for the sixth time on December 18, 2020.

**9. Date of Next Meeting**

The next meeting is scheduled for Wednesday, February 17, 2021 at 7:00 p.m.

**10. Adjournment**

MOTION: **20.10.101**  
Moved by: M. Rankel  
Seconded by: K. Turriff  
CARRIED

**THAT** the meeting be adjourned  
at 8:28 p.m.

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T. Connor  
Chair

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B. Gorman  
Chief Executive Officer