



Aurora Public Library Board

MINUTES of MEETING

Friday, April 24, 2020

The Aurora Public Library Board held a special meeting on Friday, April 24, 2020 at 2:00 p.m. via video conference call.

Present: John Clement, Tom Connor (Chair), Councillor Sandra Humfryes, Adam Mobbs (Vice Chair), Marie Rankel, Ken Turriff

Regrets: Councillor Harold Kim

Chief Executive Officer: Bruce Gorman

Staff: Mario Baleno (Acting) Manager, IT; Reccia Mandelcorn, Manager, Community Collaboration; Jodi Marr, Manager, Customer Opportunity; Ashley Nunn- Smith, Manager, Content, Access & Innovation; Maida Rae, HR Coordinator/EA (recorder); Julie Rocca, Business Manager

The Chair called the meeting to order at 2:01p.m.

1. Adoption of the amended Agenda

MOTION: **20.04.31**
Moved by: A. Mobbs
Seconded by: Councillor S. Humfryes
CARRIED

THAT the amended Agenda be approved

2. Disclosure of Interest

There were no disclosures of interest.

3. Reports

.1 **COVID-19 Financial Year End 2020 Impact Report SR2020.07**
A staff report was issued prior to the meeting.

MOTION: **20.04.32**
Moved by: M. Rankel
Seconded by: J. Clement
CARRIED

THAT the COVID-19 Financial Year End 2020 Impact Report be received as information

B. Gorman briefly summarized the report, updating Board members on current staff projects and virtual offerings. The 2020 Library budget reforecast outlines reduced revenues and expenditures. The majority of the reduced expenditures comes from salaries, resulting in approximately \$400,000 per quarter. If the Library closure remains in place for the duration of the year, staff are projecting a \$1.3 million budget surplus for 2020.

Staff are starting to work on a reopening plan, and will access capital funds as appropriate to adjust services to accommodate social distancing requirements, personal protective equipment (PPE) for staff, plastic shields at service desks etc.

The staff report recommends the return of any surplus funds to the Town for the current budget year.

The Library Board agreed unanimously with the report recommendation statement in principle.

4. Adjournment

MOTION: **20.04.33**
Moved by: A. Mobbs
Seconded by: M. Rankel
CARRIED

THAT the meeting be adjourned
at 2:20 p.m.

T. Connor
Chair

B. Gorman
Chief Executive Officer