



Aurora Public Library Board

MINUTES of MEETING

Wednesday, April 21, 2021

The Aurora Public Library Board held its regular meeting on Wednesday, April 21, 2021 via video conference.

Present: John Clement, Tom Connor (Chair), Councillor John Gallo, Councillor Sandra Humfryes, Adam Mobbs (Vice Chair), Marie Rankel, Ken Turriff

Chief Executive Officer: Bruce Gorman

Staff: Mario Baleno IT Manager; Reccia Mandelcorn, Manager, Community Collaboration; Jodi Marr, Manager, Customer Opportunity; Ashley Nunn-Smith, Manager, Content, Access & Innovation; Maida Rae, HR Coordinator/EA (recorder); Julie Rocca, Business Manager

Adam Mobbs will Chair this meeting.

The Chair called the meeting to order at 07:03 p.m.

1. Adoption of the Agenda

MOTION: **21.03.16**

Moved by: Councillor J. Gallo

Seconded by: T. Connor

CARRIED

THAT the Agenda be approved

2. Disclosure of Interest

3. Approval of Minutes:

.1 Regular meeting of February 17, 2021

MOTION: **21.03.17**

Moved by: K. Turriff

Seconded by: M. Rankel

CARRIED

THAT the Minutes of the February 17 2021 regular meeting be approved, and

THAT the Minutes of the March 18 2021 Special meeting be approved

4. Correspondence

Copies of correspondence was circulated for information.

- .1 Anna Lozyk Romeo March 5, 2021
Aurora Resident
Re: Potential cannabis site near Aurora Public Library

MOTION: **21.03.18**
Moved by: J. Clement
Seconded: K. Turriff
CARRIED

THAT the correspondence be received as information

5. Reports

- .1 ***First Quarter Use Indicators Report SR2021.05***
A staff report was issued prior to the meeting.

MOTION: **21.03.19**
Moved by: T. Connor
Seconded by: K. Turriff
CARRIED

THAT the Aurora Public Library Board receives the First Quarter Use Indicators Draft Report to March 31, 2021 as information

Aurora Public Library has moved from Zinio to Pressreader as part of consortium pricing with Northern York Region libraries. Pressreader translates into other languages and has more original language content to better serve diversity in our community.

“Academic Assistance from a Distance” is a new program that led to a significant increase in volunteer service hours. APL partnered with a local high school to offer 1:1 online peer tutoring. This enabled students to fulfil their volunteer hours and assist peers with the challenges of virtual learning.

Councillor J. Gallo suggested adding a column with 2019 statistics to future Use Indicators Reports to give pre-pandemic context.

- .2 ***Revised 2021 Service and Holiday Hours Report SR2021.06***
A staff report was issued prior to the meeting.

MOTION: **21.03.20**
Moved by: K. Turriff
Seconded by: J. Clement
CARRIED

THAT the Revised 2021 Service and Holiday Hours Report be approved

6. Items for Consideration

.1 *Aurora Public Library COVID-19 Operating and Safety Plan Report SR2021.07*

A staff report was issued prior to the meeting.

MOTION: **21.03.21**
Moved by: M. Rankel
Seconded by: T. Connor
CARRIED

THAT the Aurora Public Library COVID-19 Operating and Safety Plan dated April 21, 2021 be received as information

B. Gorman highlighted updates to the report, with more library open hours being added as the provincial framework permits. We are currently in the 90th percentile for open hours across Ontario, second in York Region to Vaughan Public Library.

.2 *Intellectual Freedom Report SR2021.08*

A staff report was issued prior to the meeting.

MOTION: **21.03.22**
Moved by: T. Connor
Seconded by: M. Rankel
CARRIED

THAT the Intellectual Freedom Report dated April 21, 2021 be received as information

.3 *Aurora Public Library Board Committee Terms of Reference Report SR2021.08*

A staff report was issued prior to the meeting.

MOTION: **21.03.23**
Moved by: J. Clement
Seconded by: K. Turriff
CARRIED

THAT the Board approves the Terms of Reference documents for the APL Executive Committee, Finance Advisory Committee and CEO Performance Review Committee dated April 21, 2021

7. Library CEO Updates

.1 *CEO Updates*

A verbal report was provided at the meeting.

MOTION: **21.03.24**
Moved by: K. Turriff
Seconded: J. Clement
CARRIED

THAT the Library CEO Updates verbal report be received as information

A temporary entrance is being constructed on the south side of the Library.

There are currently 22 staff members that have been outfitted with laptops, VPN access to enable working from home. Library IT were able to quickly adapt to ensure staff could work safely.

The Library has strengthened the partnership with the Town of Aurora by offering the Town access to LinkedIn learning online courses for all Town staff and the Summer Reading Club Story Walk in parks across Aurora this summer.

J. Marr, R. Mandelcorn and B. Gorman are participating in the Library Square Governance Committee.

J. Rocca and M. Rae continue to work with Town staff on the HRIS implementation.

The Editor in Residence program has been well received, with waiting lists and positive feedback from participants about the positive impact this provides to local writers.

Library ELT met with Metrolinx. A new return box will be installed, and they are following up on the possibility of a library vending machine on the premises.

B. Gorman met with the new CUPE National Representative, Heather Rideout.

8. General Business Information/Questions

.1 *APL Updates*

Articles and photographs were issued prior to the meeting.

MOTION: **21.03.25**
Moved by: M. Rankel
Seconded by: T. Connor
CARRIED

THAT the APL Updates be received as information

Newspaper articles and media coverage from late February to early April were provided that highlight APL's programs and services.

.2 *Library Square Stakeholder Updates*

An update on the project was issued prior to the meeting.

MOTION: **21.03.26**
Moved by: K. Turriff
Seconded by: J. Clement
CARRIED

THAT the Library Square Stakeholder Updates be received as information

B. Gorman confirmed that he had requested the Library work be done during COVID since it is easier to handle construction related issues while the Library is closed to the public. This work was initially scheduled for completion in June 2021, but has been delayed to August 2021.

9. Member Announcements

M. Rankel asked why the Town was renaming Library Square. Councillors Gallo and Humfryes indicated that public input has been requested, and that "Library Square" was intended to be a temporary name for the project in the early stages.

Board members are asked to think about committee participation for the May meeting. It was agreed that Board members will chair two meetings in a row to gain experience and increase their comfort in the role.

10. Date of Next Meeting

The next meeting is scheduled for Wednesday, May 19, 2021 at 7:00 p.m.

11. Adjournment

MOTION: **21.03.27**
Moved by: K. Turriff
Seconded by: T. Connor
CARRIED

THAT the meeting be adjourned
at 8:36 p.m.

T. Connor
Chair

B. Gorman
Chief Executive Officer